

**WILLOWS UNIFIED SCHOOL DISTRICT**

**Regular Meeting – March 2, 2023**

**Regular Session 7:00 p.m.**

**Willows City Council Chambers**

**201 N. Lassen Street, Willows, CA 95988**

**MINUTES**

**1. OPEN SESSION – CALL TO ORDER**

- 1.1 Roll Call – President Geiger called the meeting to order at 7:00 p.m. Members present were Jeromy Geiger, Kirsten Gray, Margaret Parisio, Lourdes Ruiz, and Gina Taylor.
- 1.2 Welcome to Visitors
- 1.3 Flag Salute was led by Scott Booth.

**2. AGENDA/MINUTES**

- 2.1 Approve the Agenda for March 2, 2023.  
Gina Taylor moved, seconded by Jeromy Geiger to approve the Agenda for March 2, 2023.  
**AYES: Geiger, Gray, Parisio, Ruiz, and Taylor**  
**NOES: None**  
**MOTION PASSED: 5-0**
- 2.2 Approve the Minutes of the Regular Meeting of February 2, 2023.  
Gina Taylor moved, seconded by Margaret Parisio to approve the Minutes of the Regular Meeting of February 2, 2023.  
**AYES: Geiger, Gray, Parisio, Ruiz, and Taylor**  
**NOES: None**  
**MOTION PASSED: 5-0**

**3. PUBLIC COMMENTS**

- Joyce Ksander, teacher at WIS, shared that Meghan Weinrich, former WHS student, was named Nor Cal Basketball Player of the Year. She currently plays for Butte College. She also shared that she is wearing a yellow t-shirt to celebrate teachers.
- Vincent Hjerpe, Band teacher at WIS/WHS, wanted to share how grateful he was to be able to attend a music teacher convention in Fresno. It was a valuable experience, and he is excited to build the music program in WUSD.

**4. REPORTS**

**4.1 Associated Student Body President – Vice President Emily Thurman reported:**

- Planning a student vs staff basketball game for March 10, 2023. Donation box will be put out.
- Freshman have been selling tickets for the Sadie’s dance.
- Prom tickets will go on sale soon.
- Planning the powder puff game for summer.
- Spring sports have started up.

**4.2 Employee Associations (WUTA & CSEA)**

**WUTA – Cathy Fleming reported:**

- Thank you to Julie Soeth for her years of service at both WIS and the District Office. She will be missed. Thankful that Erin Taylor will be taking the position. She will do a great job.
- WUSD has excellent teachers who care about their students and community. It is vital to retain these people, especially those who want to stay in our district for the long haul.

**CSEA – Kathleen Morrison reported:**

- Thank you to Mr. Harris, Mrs. Lanzi, and Mr. Koerperich for attending the ACSA Classified Employees of the Year ceremony at Sierra Nevada Brewery. Susana Mata was nominated for MES, Amy Baker for WHS, and Kathleen Morrison for WIS.
- Attended a training in San Jose.
- Looking forward to the Kings

- Wearing yellow in support of the non-reelected teacher from WIS.
- Next negotiations is scheduled for March 13, 2023.
- Regular meeting is scheduled for March 23, 2023.

#### 4.3 Principals

##### **WCHS – Emmett Koerperich reported:**

- Current enrollment is 22.
- 3 seniors recently completed enough credits to graduate, bringing the total to 4 graduates this semester.
- Meeting is scheduled to discuss strategies to increase the attendance at WCHS.
- Mr. Rawles has introduced some cross-curricular mastery lessons to add to a wide variety of options to the Edgenuity curriculum.
- Dr. Garrison will be visiting to present on the dangers of Fentanyl.
- Unfortunately, there was not enough interest to go on the snowshoe hike planned, so it has been canceled.
- After the WCHS student reported the need for a new basketball backboard and rim, they have been ordered.

##### **WHS – No report**

##### **WIS – Chris Harris reported:**

- Current enrollment is 303:
  - 6<sup>th</sup> – 104
  - 7<sup>th</sup> – 102
  - 8<sup>th</sup> – 97
- Attendance is hovering over 94%. Will be meeting with school counselor and students who are under 90% attendance.
- 6<sup>th</sup> grade boys and girls basketball have begun.
- 6<sup>th</sup> grade interventions are going well, with two new instructional aides hired to work with students.
- Shout out to all staff that attend professional development opportunities.
- Thank you to GCOE staff for the 5 session training on the Universal Design for Learning which is a process for all students.
- Engagement Team is hosting the first Family Game Night at WIS from 5:30pm -7:00pm. It's a 3 on 3 basketball tournament, and WIS PTO will be selling some refreshments.
- WIS Open House will be held on March 30, 2023 at 5:30 p.m. WIS PTO will be providing hot dogs.
- WIS PTO will be holding a Drive-thru Chicken Teriyaki Bowl fundraiser on April 6, 2023.
- Joyce Ksander is working hard to get the Butte College Field Trip organized.
- 3<sup>rd</sup> quarter ends on March 16, 2023.
- Construction will begin in April.

##### **MES – Miguel Barriga reported:**

- Looking into a three prong approach to getting staff to expand capacity (not training) in the science of Reading.
  - First – expand the capacity for K-3 teachers on IMSE (Institute of Multi-Sensory Education) this spring.
  - Second – through project ARISE, will expand the capacity for instructional aides and the 4/5 grade teachers next year. It will focus on the science of reading with added learning on executive function and literacy.
  - Third – starting in the fall, and during the 2023/24 school year, the University of LaVerne will be offering a Dyslexia Teacher Training Program. This program will result in certification at the teacher level.
- NorCal ELC continues its work. Conducted a whole school project where students were identified based on connections with teachers. Will continue working with GCOE to see how students see themselves at Murdock and in their classrooms. Looking to identify students what may need support, understand how they see staff, and create a culture of inclusion.
- Butte-Glenn ACSA teachers of the year for MES were Annie Mascadri and Shawn Dorton. Susana Mata was the MES classified employee of the year. Ceremony and dinner took place at Sierra Nevada in Chico.
- Recently recognized the crossing guards and the school counselor. All were presented certificates and cupcakes by the Engagement Team.
- Mallard Mindful Kindness took place during Valentine's week. The culminating activity was a picture taken of the whole school in the shape of a heart.
- MES PTO is sponsoring a mother/son dance on April 2, 2023.

- Shady Creek was canceled due to weather. Looking at a date in September where students can get the full week experience. Will be hosting a group of Shady Creek Naturalists on March 3, 2023 to provide some of the Shady Creek magic to lift the kid's spirits.
  - Read Across America week. Lots of activities are planned.
  - 5<sup>th</sup> grade students are raising the flags each morning. They are so proud and careful each day.
  - Current enrollment is 610, to include 2 students on long-term independent study.
- 4.4 Director of Business Services – Debbie Costello reported:**
- 2<sup>nd</sup> Interim will come to the board in April.
  - Working on 2023/24 budget development.
  - Auditors will be doing a site visit for the 2021/22 school year.
  - Posted the District Accounting & Payroll technician position.
  - Still working on implementation of some of the online platforms to include Titan, Frontline Absence Management, Frontline Central, and Destiny.
  - New Director of Food Services started in February.
  - New food service funding opportunities are available.
  - Technology planning session is scheduled with SUHSD and site administrators and maintenance.
- 4.5 Director of Instructional Support Services – Michelle O'Dell reported:**
- ELO-P
    - Basketball and soccer intersession camps went well. Great to see the high school students providing leadership for the younger kids, and the younger kids loved seeing the high school students.
      - Soccer Camp – 66 signed up, 53 attended
      - Basketball camp – 61 signed up, 41 attended
      - Thank you to maintenance and grounds, food services, custodial staff, site administration, the coaches and players, and the classified staff for a successful camp.
    - Tennis and Dance intersession camps will be held March 17-18, 2023.
    - A survey was sent out to parents of TK-6<sup>th</sup> grade students to see when parents would like the 30 days offered and to see what types of offerings they would like.
    - Sent out a February Intersession Sports Camp feedback survey to the parents of those students who participated to help us continue to build and improve the ELO-P camps.
  - Independent Study (ISP)
    - Long term ISP enrollment: MES-2, WIS-1, WHS-12
  - Engagement Team
    - WIS 3 on 3 Basketball Family Night will be March 10, 2023 from 5:30-7:30 p.m.
- 4.6 Director of Curriculum, Instruction & Assessment – Scott Booth reported:**
- Continuing work on the 2023/24 LCAP. DELAC meeting is scheduled for March 22, 2023 and LCAP Advisory meeting is scheduled for March 29, 2023. These meetings include reviewing data and gathering educational partner feedback and priorities.
  - Fall 2 submission deadline has been extended to March 10, 2023.
  - Civil Rights Data Collection (CRDC) is an intensive Federal government review which schools are required to undergo every other year. However, through a recent Office for Civil Rights (OCR) proposal, it looks like WUSD will have to submit it again this year.
  - The Winter CARS submission for federal categorical programs has been delayed and is expected to open in early April.
  - Public review of the K-5 science selection, McGraw Hill Inspire, is now in progress at the District Office. In addition to the public review, CIA is slated to review this curricular package at the next meeting on March 20, 2023.
  - Distributed a copy of the current State Testing schedule for WUSD. Shows planned dates of all testing district-wide.
- 4.7 Superintendent – Emmett Koerperich reported:**
- It was an honor to attend the ACSA awards ceremonies for both the Classified and Certificated Employees of the Year.
  - Attended the two-day CSBA's Institute for New Board Members with Margaret Parisio and Kirsten Gray. It was held virtually in the District Office Conference Room.

- WHS kitchen modernization project has been delayed a few weeks. Researching grant funded mobile kitchens as an option to provide food to students. Priority is to open fully functioning WHS and Murdock kitchens in the fall.
- Attended the City Council Special Study Session on February 27, 2023 which discussed the possibility of a location for the Ag facility on Road 57. Appreciated the comments from Lourdes Ruiz about access and equity.
- Attended a meeting with Sheriff Gibbs to discuss the status of the School Resource Officer. He plans to hire 3 Community Service Officers to serve the south county.
- 83 faculty, staff, and family members will be attending the Sacramento Kings game on Saturday, March 4, 2023.

**4.8 Board of Education Members**

**Kirsten Gray reported:**

- Attended the new board member training with Margaret Parisio and Emmett Koerperich. There was a lot of good information.

**Lourdes Ruiz reported:**

- Saw pictures of the Father/Daughter dance at MES. Looked like a great event.
- Attended the FFA tri-tip fundraiser. Well worth the cost.
- Unfortunate that Shady Creek had to be canceled.
- Attended the City Council Special Study Session. Encouraged parents of WHS students to attend city council meetings.

**Margaret Parisio reported:**

- Attended the new board member training with Kirsten Gray and Emmett Koerperich. Learned a lot, and it was very helpful.
- Attended the FFA tri tip fundraiser. Food was very good.
- Congratulations to the employees of the year.
- Attended the WHS Boosters Dinner which was very good.

**Gina Taylor reported:**

- Great how our staff provides enriching programs and opportunity for students.

**Jeremy Geiger reported:**

- WUSD has an amazing staff in this District. Willows also has a generous community who donates to the district on a regular basis.

**5. CONSENT CALENDAR**

**A. GENERAL**

1. Accept donation from the Glenn Chorale of 7 beginner xylophones for the WIS Band program worth approximately \$375.00.
2. Accept donation from Leland McCorkle in the amount of \$150.00 for Ms. Geiger's 2<sup>nd</sup> grade class.
3. Accept donation from Carol Lemenager in the amount of \$100.00 for WHS Wrestling Program in memory of Jeff Fleming.

**B. EDUCATIONAL SERVICES**

1. Approve Interdistrict Requests for Students #22-23-39 through #22-23-40 to attend school in another district for the 2022/23 school year.
2. Approve Interdistrict Request for Student #23-24-4 to attend school in the Willows Unified School District for the 2023/24 school year.
3. Approve Interdistrict Requests for Students #23-24-5 through #23-24-8 to attend school in another district for the 2023/24 school year.

**C. HUMAN RESOURCES**

1. Accept the resignation of Joan Tammy Gleason, Yard Duty Supervisor/Crossing Guard at MES, effective 2/3/23.
2. Accept the resignation of Diana Curiel Delacruz, After School Program Activity Assistant at MES, effective 2/17/23.
3. Accept the resignation of Danielle Zuppan, Instructional Aide I at MES, effective 3/3/23.
4. Accept the resignation of Reanna Biagi, Yard Duty Supervisor/Crossing Guard at MES, effective 3/10/23.
5. Accept resignation of Ashley Huang, WIS Teacher, effective June 9, 2023.

6. Approve the employment of Cathy Yang, After School Program Activity Assistant at MES, effective 2/13/23.
7. Approve the employment of Maria Mendoza Franco, After School Program Activity Assistant at MES, effective 2/27/23.
8. Approve the employment of Jose Acuna, Groundskeeper II, effective February 27, 2023.
9. Approve the employment of the following employees for the ELOP Intersession Sports Camp:

Coach	Damian Placencia (2/22-2/25)
Engagement Staff	Emily Silva (2/22-2/25)
	Daniel Macias (2/22-2/25 & 3/17-3/18)
10. Approve the Classified Substitute List.
11. Approve the following WHS Spring Sports Coaches for the 2022/23 school year:

Baseball Volunteer Coach	Seth Ramsey
Softball Volunteer Coach	Jaime Hobbs
Track Volunteer Coaches	Jeremiah Spooner, Jakob Munguia, Ethan Thor (pending clearance)
Boys Tennis Volunteer Coach	Victor Jauregui

**D. BUSINESS SERVICES**

1. Approve budget revision summary.
2. Approve warrants from 1/28/23 through 2/27/23.
3. Approve agreement with Infinity Communications for Category 2 RFP and E-Rate Application Management Services.

Gina Taylor moved, seconded by Lourdes Ruiz to approve the Consent Calendar.

**AYES: Geiger, Gray, Parisio, Ruiz, and Taylor**

**NOES: None**

**MOTION PASSED: 5-0**

**6. DISCUSSION/ACTION CALENDAR**

**A. GENERAL**

1. **(Information/Discussion)** Eastshore Consulting – Measure “B” Update & Certificate of Participation Overview. Shin Green and Michael Riemenschneider presented a power point presentation. Discussion ensued.

**B. EDUCATIONAL SERVICES**

1. **(Action)** Educator Effectiveness Plan.  
Jeremy Geiger moved, seconded by Lourdes Ruiz to approve the Educator Effectiveness Plan.  
**AYES: Geiger, Gray, Parisio, Ruiz, and Taylor**  
**NOES: None**  
**MOTION PASSED: 5-0**

**C. HUMAN RESOURCES**

1. **(Action)** Approve Revised Job Description for the District Accounting and Payroll Technician.  
Jeremy Geiger moved, seconded by Gina Taylor to approve the Revised Job Description for the District Accounting and Payroll Technician.  
**AYES: Geiger, Gray, Parisio, Ruiz, and Taylor**  
**NOES: None**  
**MOTION PASSED: 5-0**

**D. BUSINESS SERVICES**

1. **(Action)** Accept bid for the WIS Modular Buildings Additions (Site), Front Office Modernization, and Toilet Rooms Modernization, and authorize the Superintendent to enter into a contract with the construction company.  
Lourdes Ruiz moved, seconded by Margaret Parisio to accept the total base bid from SnL Group, Inc. in the amount of \$2,672,000 (WIS Modular Additions (Site) \$1,530,000; WIS Front Office Modernization \$844,000; WIS Toilet Rooms Modernization \$298,000) and authorize the Superintendent to enter into a contract with them.  
**AYES: Geiger, Gray, Parisio, Ruiz, and Taylor**  
**NOES: None**

**MOTION PASSED: 5-0**

**7. ANNOUNCEMENTS**

- 7.1 Glenn County STEM Expo will be held on March 8, 2023 from 5:30 p.m. to 7:30 p.m. at the Glenn County Fairgrounds.
- 7.2 The next Regular Board Meeting will be held on April 6, 2023, at 7:00 p.m. at the Willows Civic Center.

**8. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS**

- Caitlin Ehorn and Amy Street shared their input as to why the Board should retain the non-reelected teacher from WIS.

At 8:34 p.m., the Board took a short recess after the Regular Meeting before going into Closed Session. President Geiger will report out into Open Session upon the conclusion of Closed Session.

**9. CLOSED SESSION**

Closed Session began at 8:44 p.m.

- 9.1 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency Negotiator: Emmett Koerperich. Employee Organizations: WUTA, CSEA, Management, and Confidential.
- 9.2 Pursuant to §54957: Public Employee Discipline/Dismissal/Release.

**10. RECONVENE TO OPEN SESSION**

10.1 Announcement of Action Taken in Closed Session.

At 10:07 p.m., the meeting reconvened to Open Session. President Geiger reported out:

- 9.1: Update given to the Board. Direction given to the Superintendent.
- 9.2: a) In closed session, the Board took action, adopting Resolution #2022-23-5 by a 5-0 unanimous vote, to issue a notice of non-reelection to probationary certificated employee, identified by employee #1376 and, pursuant to Education Code section 44929.1(b), effective at the end of the 2022/23 school year, and directed the Superintendent or designee to send out the appropriate legal notices.  
b) In closed session, the Board took action, adopting Resolution #2022-23-6, to issue a notice of release to temporary certificated employees, identified by employee #1469, #1538, and #1579 and, pursuant to Education Code section 44954(b), effective at the end of the 2022/23 school year, and directed the Superintendent or designee to send out appropriate legal notices. The roll call vote was as follows:  
AYES: Gray, Parisio, Ruiz, and Taylor  
NOES: None  
ABSTAINED: Geiger

**11. ADJOURNMENT**

Meeting adjourned at 10:09 p.m.